



1 STAR ACCREDITED CLUB CHECKSHEET SUMMARY



1. CLUB ADMINISTRATION & LEADERSHIP

- 1a Does your club have a constitution? List when it was last reviewed
- 1b Is your club an incorporated society or charitable trust?
- 1c Do you have people that lead your club? Who are they and what do they do?
- 1d Does your club use Goalnet online registration to register players and coaches?

2. PLANNING & FINANCE

- 2a Does your club have a plan?
- 2b Does your club have a budget to work from and are club accounts presented at each club committee meeting
- 2c Does your club have a bank account and at least two people as signing authorities?
- 2d Does the club have a fees payment policy to ensure all membership fees are collected?
- 2e Does the club budget include a line item of 'volunteerism' with an allocated financial amount to it?

3. COMPLIANCE

- 3a Does your club have codes of conduct for players, coaches, parents and volunteers?
- 3b Does your club have an anti-harassment policy?
- 3c Does your club have a child protection policy?
- 3d Does your club have a privacy act policy?
- 3e Have your Goalnet Administrators signed the Goalnet Code of Conduct?
- 3f Does your club have a Health and Safety Policy?

4. VOLUNTEERS

- 4a Provide details regarding how the club recruits and retains volunteers
- 4b Does your club provide role / job descriptions to clearly outline roles and responsibilities for key volunteer positions?
- 4c Has your club appointed a volunteer co-ordinator or go-to person for volunteers?



5. REFEREE DEVELOPMENT

5a Has your club identified a referees co-ordinator?

5b Does your club actively promote and / or host formal and / or informal referee development opportunities?

6. PLAYER DEVELOPMENT

6a Has your club adopted the NZ Football Junior Framework in terms of McDonald's First Kicks, if you have children between the ages of 4-6 years of age?

6b Has your club adopted the NZ Football Junior Framework in terms of McDonald's Fun Football, if you have children between the ages of 7-8 years of age?

6c Has your club adopted the NZ Football Junior Framework in terms of McDonald's Mini Football, if you have children between the ages of 9-12 years of age?

7. COACH & FOOTBALL DEVELOPMENT

7a Has your club identified a coaching co-ordinator?

7b Does your club facilitate and / or promote coaching courses?

7c Does your club identify and / or promote a number of formal and / or informal training opportunities for Coach Education throughout the season?

7d Has your club identified a goalkeeping co-ordinator?

7e Does your club facilitate and / or promote at least one Fit4Football 11+ coaches course per year / season?

7f Does your club facilitate and / or promote at least one Fit4Football 11+ Kids coaches course per year / season?

7g Does your club have coaches or club personnel certified and trained in the Fit4Football 11+ Warm Up programme?

7h Does your club facilitate and / or promote at least one Fit4Football Concussion Education Session, for coaches, players, parents and personnel each year / season?

8. COMMUNITY ENGAGEMENT & FOOTBALL FOR ALL

8a Has your club identified a girls and women's co-ordinator?

8b Does your club actively promote and / or host New Zealand Football female specific initiatives?

8c Does your club provide opportunities for female participation in football to the community?

8d Does your club provide opportunities for members of diverse communities to get involved in football?

8e Does your club facilitate or promote recreational opportunities for juniors (aged 4-12 years) to play football?

8f Has your club established a relationship and / or links with a local primary and / or intermediate school and / or secondary school?

For the accompanying Quality Club Mark resources go to <http://www.nzfootball.co.nz/quality-club-mark-resources/>